

Parent-teacher association constitution and rules

Agreement between

Name: [name]

And

Name: [name]

And

Name: [name]

Date: [Date]

Contents

1. Definitions
2. Main Objective
3. Subscriptions
4. Resignation, suspension and expulsion
5. Management of Association
6. Powers of Committee
7. Annual General Meetings
8. Extraordinary General Meetings
9. Quorum at meetings
10. Voting at meetings
11. Amendment of Rules
12. Dissolution
13. Entire understanding
14. Notices and service
15. Miscellaneous matters
16. Dispute resolution
17. Successors
18. Jurisdiction

This agreement is dated [date] and is made between the Members of the [name]

The background to this agreement is:

The Members have formed an Association to be known as the [name] Parent Teachers' Association which they desire

These are the terms of the agreement:

1. Definitions

These definitions apply unless the context :

- “AGM” means Annual General Meeting of the Association.
- “Association Year” means the 1st [].
- “EGM” means Extraordinary General Meeting of the Association.
- “The Association” means the [name] Parent Teachers' Association.
- “The Committee” means the following Officers, elected by the AGM: the Chairman; the Honorary Secretary; the Honorary ; [] , , , .
- “Officer of the Association” means any member of the Committee.
- “The Rules” means the terms and conditions of this agreement.
- “The School” means [] , [] .

2. Main objective

2.1. The objects of the Association are as follows:

2.1.1 to increase and improve co-

;

2.1.2 to raise funds to enable the school to provide extra facilities and for this purpose to promote fund-

,

-

;

2.1.3 to provide escorts for

;

2.1.4 to provide social and activity clubs for interested pupils: including, without specifying all the possibilities:

,

,

,

;

2.1.5 to provide adult classroom volunteers to assist

,

,

2.1.6 to furnish expert knowledge across a

;

2.1.7 to provide leaders in extra-

,

;

2.1.8 to lend help and support to families connected

,

,

;

2.1.9 to liaise and co-operate with other

,

2.2. Membership shall be open to men and women who are either parents or guardians of

2.3.

2.3. Further Members may

2.4. This agreement

3. Subscriptions

3.1. A Member's annual subscription

3.2. All subscriptions shall become due on [\[1st January\]](#) in each year or upon joining the Association,

4. Resignation, suspension and expulsion

4.1. A Member may resign from the Association by informing the

4.2. The Committee shall have the power to suspend for a period not exceeding twelve months or to expel a Member who infringes any of these Rules or whose conduct, in any

4.3. No suspended Member shall be elected as an Officer of

5. Management of the Association

5.1. Subject to a vote of the membership at an AGM or an

5.2. The Chairman's functions

5.3. The Honorary Secretary's functions shall include sending

5.4. The Honorary Treasurer's functions shall

5.5. The quorum for Committee meetings []

6. Powers of the Committee

The Committee's powers shall include the following:

6.1.

6.2.

6.3.

6.4.

6.5. , ,
.

7. Annual General Meetings

] :

7.1. , -
:

7.1.1 ;

7.1.2 ();

7.1.3 fixing the subscriptions, and

7.1.4

7.2. , , ,
.

7.3. ,
[] .

8. Extraordinary General Meetings

[]
.

,
.

9. Quorum at meetings

[]

[]

10. Voting at meetings

10.1.

.

10.2.

.

10.3.

.

10.4.

10.3 ,

.

11. Amendment of the Rules

These Rules may be amended or revoked:

11.1. By the Members at EGM, or

11.2.

,

.

11.3.

.

12. Dissolution

,

-

.

13. Entire understanding

14. Notices and service

14.1.

14.2.

14.3.

14.4.

15. Miscellaneous matters

15.1.

15.1.1

15.1.2

15.1.3

15.2.

16. Dispute resolution

16.1.

16.2. 16 (1),

17. Successors and assigns

18. Jurisdiction

, []
]. []
.

Signed by [\[signatory name\]](#)

Signed by [\[signatory name\]](#)

Explanatory notes:

Parent-teacher association constitution and rules

General notes:

1. This is an agreement providing rules for the running of a parent teachers' association where the association is just a members' club which is not run by a company and does not
2. A terms and conditions document serves two prime purposes: first, it sets out the terms under which you have agreed to accept the contract. Everyone can see the details of the contract between you and your contract party can decide whether or not to enter into a contract
3. This document is drawn so far as possible to protect the site owner from civil claims in an Australian court. A secondary consideration is to protect in any other court. A third consideration is to deter would be claimants from action. There are a number of issues peculiar to any one business

Note also, that statements made and information given on your web pages will be regarded by a judge as "representations" which may have induced your customer to

Paragraph specific notes:

Note: numbering refers to paragraph numbers.

4 Although 12

6 It

16 A provision for mediation has been included as well as

End of notes