# **General Power of Attorney (PoA)**

### General Power of Attorney (PoA)

### Part 1 General

|    |         | of Attorney is made on the [date] day of [m principal") of [address] ( ) [  | onth] 201<br>] ( | 0 by [name<br>) | e] <i>(Full</i> |
|----|---------|---|------------------|-----------------|-----------------|
| 1. | I appo  | oint  |                  |                 |                 |
|    | 1.1.    | [name] (Name) [address] (   | );               |                 |                 |
|    | 1.2.    | [name] (Name) [address] (   | )                |                 |                 |
|    | my at   | my attorney(s). My attorney(s) may exercistorney by Part 2 of the Powers of Attorney ing I may lawfully authorise |                  | •               |                 |
|    |         | 2 .   |                  |                 |                 |
| 2. | This i  | s not an Enduring Power of Attorney as de   | scribed          |                 | 2               |
| 3. | This p  | power of attorney operates (  | );               |                 |                 |
|    | 3.1     | immediately   |                  |                 |                 |
|    | 3.2     | when my attorney accepts (or as each  | ı of             |                 | )               |
|    | 3.3     | on and from [date] (start date) up to an  | nd               | [               | ](              |
|    | 3.4     | when my attorney considers that I   |                  |                 |                 |
|    | 3.5     | other [details] (explain)   |                  |                 |                 |
|    | If no o | option is selected or the options chosen are  | e unclear        | or inconsis     | tent, I         |
| 4. | If I ap | point more than one attorney, then I  |                  | (               | );              |
|    | 4.1     | jointly   |                  |                 |                 |
|    | 4.2     | jointly and severally   |                  |                 |                 |
|    | Note    | to clause 4: Choose "jointly" if you want th  | nis power        |                 |                 |

Part 2: Additional Powers and Restrictions

| 5.     | I  do / do not authorise my |                 |               |                    |    |    |   |
|--------|-----------------------------|-----------------|---------------|--------------------|----|----|---|
|        | 20                          | 003 .           | 11 (2         | . )                |    |    |   |
| 6.     | I □ d                       | o / 🗌 do not a  | uthorise my   | attorney to confe  | er |    |   |
|        |                             | 2003 .          | 12            | 2(2)               |    |    |   |
| 7.     | I 🗌 d                       | o / 🗌 do not a  | uthorise my   | attorney to confe  | er |    |   |
|        | 2003                        |                 | 13 (2)        |                    |    |    |   |
|        | 7.1                         | [name] (        | ] (           | ](                 | ); |    |   |
|        | 7.2                         | [name] (        | ] (           | ] (                | )  |    |   |
| 8.     | This p                      | oower           |               |                    | (  | ): |   |
|        | 8.1                         | no addition     | nal condition | ns and limitations |    |    |   |
|        | 8.2                         | the following   | ng            |                    | :[ | ]( | ) |
|        |                             |                 |               |                    |    |    |   |
| Signe  | d, seal                     | ed and delivere | ed by         |                    |    |    |   |
|        |                             |                 |               |                    |    |    |   |
| (Princ | ipal's s                    | signature)      |               |                    |    |    |   |
| in the | preser                      | nce of          |               |                    |    |    |   |
|        |                             |                 |               |                    |    |    |   |
| (Witne | ess's si                    | ignature)       |               |                    |    |    |   |

Witnessed by: [name] of: [address]

| ,   |
|---|
|   |
| ne [name], lress or DX [address] and ephone Number [number] |
|   |
|   |

### **Important Information for Principals and Attorneys**

a)

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b) A power of attorney cannot be used for health or lifestyle decisions. The principal should appoint an enduring guardian under the Guardianship Act 1987 if the principal wants a particular person to make these decisions. For further information, contact the Guardianship Tribunal (toll free 1800 463 928 or <a href="http://www.gt.nsw.gov.au">http://www.gt.nsw.gov.au</a>) or the Public Guardian ((02) 9265 3184 or 1800 451 510 or <a href="http://www.lawlink.nsw.gov.au/opg">http://www.lawlink.nsw.gov.au/opg</a>).

| C) | 2 |   |   |       |     |   |
|----|---|---|---|-------|-----|---|
|    |   |   |   |       | 5,6 | 7 |
|    |   |   |   |       | 2   | , |
| d) |   |   |   |       |     | · |
|    |   |   |   |       | ,   |   |
| e) |   |   |   |       |     |   |
|    |   |   | , |       |     |   |
|    |   |   |   | <br>, |     |   |
|    |   |   |   |       |     |   |
| f) |   |   |   | ,     |     |   |
|    |   | , |   | ,     |     |   |
| g) |   |   |   |       |     |   |
| 9/ |   |   |   |       |     |   |

For information on powers of attorney, the attorney's duties and registration, contact LPI (02) 9228 6713 for a fact sheet or <a href="http://www.lpi.nsw.gov.au">http://www.lpi.nsw.gov.au</a> or a solicitor, a trustee company or the Public Trustee (<a href="www.pt.nsw.gov.au">www.pt.nsw.gov.au</a>)

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# **Explanatory notes:**

#### **General Power of Attorney (PoA)**

### **General notes:**

- Ordinary Powers of Attorney are created for a set period of time in cases where the Donor is going abroad or is unable to act for some other reason and wishes someone else to have the authority to act on his or her behalf. A General Power of Attorney will usually end either at a specified time or upon the request of
- 2. This General Power of Attorney gives the Attorney authority to take decisions and actions on behalf of the Donor, as if the Donor were taking them himself or herself. It does not enable the Attorney to exercise functions which the Donor has as a trustee or personal representative (i.

).

- 3. The donor can instruct the Attorney not to use the power, in any way he likes. If he then does so, against the wishes of the donor, any third party is safe, leaving the donor with a cause of action against the Donor. It
- 4. It is not necessary as a matter of law for the attorney to sign because he is not a party to the document. That is he makes no promise. However, it is strongly recommended that he does sign, so that there is a record both of his acceptance
- 5. Examples of actions you might like the Attorney to do

a) seek the advice of [an / more than one]

- b) appoint and manage an estate agent;
- c) sell the Donor's property for a price which the Attorney thinks fit,

,

| d)               | to take all actions necessary in order to complete the sale. This might include showing potential buyers round the , ' |  |  |  |
|------------------|--|--|--|--|
| e)               | communicate in writing to the bank / solicitor / buyer and any other parties who have an interest .                    |  |  |  |
|                  | ;  |  |  |  |
| f)               | to appoint or remove any substitute or agent under him in respect of any   |  |  |  |
|                  | to account and an aim  |  |  |  |
| g)               | to execute any deed or sign ;  |  |  |  |
| h)               | to do any other act which the Attorney considers necessary in order to carry out                                       |  |  |  |
| i)               | control and use the [ ] [ ]  |  |  |  |
| j)               | control and use the account at [bank ] [ ], [ ][   |  |  |  |
|                  | ]  |  |  |  |
| k)               | deal with the execution of [   |  |  |  |
| There            | is .   |  |  |  |
| If the           | ,  |  |  |  |
| You d            | o not  |  |  |  |
| This document is |  |  |  |  |

## **End of notes**

6.

7.

8.

9.