

AU-ITwww02

## **Website privacy notice**

## Privacy Policy and Notice

[illegible]

We are company number [number] registered in [country]. ■■■■■■■■■■  
■■■■■■■■[■■■■].

# Introduction

This privacy notice aims to inform you about how we collect and handle any information that we collect from you, or that you provide to us. It covers [REDACTED] (“[REDACTED]”) [REDACTED].

[illegible][illegible]

Except as set out below, we do not share, or sell, or disclose to a third party, your information.

[illegible]

## 1. Business and personal information

[illegible]



- 3.3. to send you news about the services to ■■■■■■■■■■■■■■■■■■■■■■  
■■■■;
- 3.4. to tell you about other of our services ■■■■■■■■■■■■■■■■■■■■■■  
■■■.

#### 4. Information you post on our website

[illegible]

## 5. Website usage information

[illegible]

## 6. Financial information relating to your credit cards

This information is never taken by us either through our website or otherwise. At the point of payment, you are transferred to a secure page on the website of [WorldPay / SagePay / PayPal / MoneyBookers] or some other reputable payment service provider. That

## 7. Note on padlock symbols and other trust marks

Many companies offer certification and an icon or other small graphic to prove to website visitors that the site is safe. Some certify to a high level of safety. Others are more concerned to take our money than to

*OR (use the paragraph 8 if you ■■■■■■.)*

## 8. Financial information relating to your credit cards

[illegible][illegible]

We take the following measures to ■■■■■■■■■■:

- [illegible]

AND/OR

## 9. Financial information about your direct debit

When you have agreed to set up a direct debit arrangement, the information you

[illegible]

## 10. Credit reference

To assist in combating fraud, we share information with credit reference agencies, so far

## 11. Third party advertising

[illegible]

## 12. Third party content

[illegible]



[illegible]

15.3. to operate our content management system;

[illegible][illegible][illegible]

15.8. to record your activity during a web cast. An example is as to whether you have asked a question or provided an opinion by ticking a box.

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
.....,

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[ ..... ] ....., : .....

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15.9. to store your personal information so that you do not
    .
    .
    . [ 90 ]
    ;
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15.10. to enable you to watch videos we have  .   
  
 -  .

## 16. Calling our help line

[illegible]

## 17. Sending a message to our support system

[illegible]

## 18. Complaining

[illegible][illegible]



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## 23. Use of site by children

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....., .....  
..... 18, .....  
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.....

OR

## 24. Use of site by children

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..... [ 15 ] ..... [ .....  
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## 25. Disclosure to Government and their agencies

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## 26. Compliance with the law

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## 27. Review or update personally identifiable information

## 28. Removal of your information

## 29. Data may be processed outside Australia

## 30. Complaints procedure

[illegible]

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30.3. ....  
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30.4. ...., .....  
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#### How you can contact us

Emailing [complaint@mywebsite.com.au](mailto:complaint@mywebsite.com.au)

**Sending** a letter to us at:

**Attn: Privacy Officer**  
[\[Address\]](#)

**OAIC contact details:**  
Officer of the Australian Information Commissioner (OAIC)  
Email: [enquiries@oaic.gov.au](mailto:enquiries@oaic.gov.au)

## 31. Change in Privacy Policy

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## Explanatory notes:

## Website privacy notice

## General notes

1. This privacy notice is usually referred to as a “privacy policy”. Notice is called first layer and sometimes called the ‘■■■■■■■■■ , ■■■■ ‘■■■■■■■■■■ ■■■■ .

- [illegible]

The document we have provided does not magically absolve you from risk of data mismanagement, but it is a giant first step. A good privacy notice is prime evidence to everyone you deal with, and it is a giant first step.

- [illegible]

- 3.1. reminding you how to avoid contravening the Australian laws as amended ■■■■■■■■■■:

- ### 3.2. providing re-assurance to your customers ■ ■ ■ ■ ■ ■ ■ ■ :

- ### 3.3. maintaining a professional but friendly image.

[illegible]

- 4.** For compliance, do include all that you might do ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ .

- 5.** The introduction provides a statement that you do not market to children. Of course this may need to be ■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■.

- 6.** This document updated according to new changes in the law ■ ■ ■ ■ ■ ■ ■ ■  
2014 .

<http://www.oaic.gov.au/privacy/privacy-resources/privacy-fact-sheets/other/privacy-fact-sheet-17-australian-privacy-principles>.

Notes referable to specific numbered paragraphs

[illegible][illegible]

This is information collected by ■ ■ ■ ■ ■ ■ ■ . ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ .

[illegible]

This information is unlikely to be personally identifiable.

In this and the following paragraphs we have given you several alternatives.

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## 9 Financial information about your direct debits

## 10 Credit reference

## 11 Third party advertising

## 15 Cookies

[illegible]

## 29 Data may be processed outside Australia

## 30 Complaints procedure



