

IN-CPsp02

Shares subscription agreement

Date: [date]

Between

Shareholder 1: [name]

Shareholder 2: [name]

Shareholder 3: [name]

Shareholder 4: [name]

and

Company Name: [Company name]

and

Subscriber Name: [Subscriber name]

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Schedule 1 Warranties

General

No damaging effect of this agreement

Company structure and operation

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4. Calculation of minimum Net Profit

4.1 After completion of this agreement, the Accountants shall be instructed jointly by the Shareholders [] .

4.2 The cost of the audit and certification shall be paid as , , .

OR

4.3 The cost of the .

4.4 The parties shall promptly provide to the .

4.5 If the First Year Accounts show a Deficiency, [3] .

4.6 Any reduction in the Purchase Price .

4.7 Any reduction in the Subscription [,] .

4.8 If the Subscription Price is reduced on account of a Deficiency, .

5. Completion and delivery of documents

5.1 Completion of this transaction .

5.2 The Shareholders shall deliver to the Subscriber:

- 8.3 If proceedings in respect of a Warranty claim have not been issued and served [] , .
- 8.4 No single Shareholder can be liable for any Warranty claim unless his , . [5 , 000].
- 8.5 In the calculation of any Warranty claim or other payment , .
- 8.6 In any event, the [20 , 000]

9. Miscellaneous matters

- 9.1 No amendment or variation to this agreement , .
- 9.2 The parties acknowledge and agree that this .
- 9.3 Unless otherwise stated in this agreement, all expenses in connection , .
- 9.4 So far as any time, , .
- 9.5 If any term or provision of this agreement is at any time held by any jurisdiction to be void, invalid or unenforceable, then it shall be treated , . , .

.....
.....

9.6 Any obligation in this agreement
.....

9.7 No public announcement shall be made
.....
.....

9.8 If, within three years of the Completion Date, any of the New Shares
shall be sold or,
.....
.....
.....
.....

9.9 No failure or delay by any party to exercise any right,
.....
.....
.....

9.10 The parties agree that
.....

9.11 Any communication to be served on either of the parties
.....
.....
..... -
.....

It shall be deemed to have been delivered:

if delivered :
..;

if sent by post : 72
..... ;

If sent by e-mail to the address from which the receiving party
has last sent e-mail: 24
..... -
..... . [.....
..... - ,
.....] .

9.12 In the event of a dispute between the parties to this agreement,
.....

Signed by [personal name], a Shareholder

Signed by [personal name], the Subscriber

Schedule 1: The Warranties

General

1. All of the information and [redacted].
2. All information concerning the Company, given by the Shareholders [redacted], [redacted], [redacted], [redacted].
3. All facts and data which could [redacted], [redacted].
4. No information has been held back [redacted], [redacted], [redacted].
5. No governmental organisation [redacted].
6. The Company has at all times complied with current practice recommended by any department of government [redacted], [redacted], [redacted], [redacted].
7. Since the last year end [redacted].

No damaging effect of this agreement

8. The Shareholders have no reason to [redacted]:
 - 8.1. any contractual or non-contractual [redacted], [redacted];
 - 8.2. any employee will leave the Company.
9. No term of this agreement conflicts with:
 - 9.1. any other contract [redacted];
 - 9.2. the articles of association of the Company.

10. No term of this agreement nor the agreement [redacted], [redacted]
[redacted]
[redacted].

Company structure and operation

11. None of the Shareholders has any interest, directly or indirectly, in any
business (other than those of [redacted]) [redacted]
[redacted]. [redacted]
[redacted] [5] % [redacted]
[redacted] ([redacted]
[redacted]).

12. The Company has not entered into any contract by which [redacted]
[redacted]
[redacted].

13. The Company has fulfilled every [redacted]
[redacted].

14. So far as any other company is a debtor of the [redacted]
[redacted]
[redacted], [redacted].

15. The Company has [redacted]
[redacted] :

15.1. all documents of title relating to its Assets;

15.2. an original copy [redacted]
[redacted] ;

15.3. an original copy [redacted]
[redacted].

16. No guarantee [redacted]
[redacted].

17. The Company uses no [redacted] [redacted]
[redacted] / [redacted]].

18. The Company is not now, and has not [redacted]
[redacted], [redacted], [redacted], [redacted],
[redacted].

27.1. no change has
.....;

27.2. no debt due to,
.....;

27.3. no new liabilities,
......

28. The Disclosure Letter contains full details of all government and other grants
and
.....
.....
......

Cash flow

29. Since the Last Year End the Company
.....,
......

30. The Company’s cash flow forecast is based
.....
......

31. Since the Last Year End
......

32. The Company has enough working capital to carry on the Business
..... [.....
.....]
......

Taxation

33. Since the Last Year End all
.....,,

34. All liabilities for past taxation have been paid in
.....
......

35. No liability to tax has arisen since
.....
......

50.4. [redacted]
[redacted]
[redacted] [redacted] [redacted].

51. [redacted], [redacted]
[redacted]:

51.1. [redacted]
;

51.2. no payments due to the Company are overdue;

51.3. all contracts comply with the relevant law;

51.4. [redacted]
[redacted].

52. [redacted] [redacted / redacted] [redacted]
[redacted].

53. No existing contract is for work which:

53.1. is outside the normal course of business;

53.2. [redacted]
[redacted] [redacted];

53.3. is likely to result in a loss;

53.4. [redacted]
;

53.5. [redacted] [10] %
[redacted].

54. [redacted]
[redacted] [redacted].

55. [redacted]
[redacted], [redacted]
[redacted].

56. [redacted]
[redacted].

57. [redacted] [redacted], [redacted]
[redacted]
[redacted].

.....
.....

86.
.....,
..... 4 .

87.
.....

88.
.....
..... :

88.1. the name and address of the tenant;

88.2. the name and address of any guarantor;

88.3. the address of the Property;

88.4.
;

88.5. the rent;

88.6.
..... ;

88.7.
.....,, ;

88.8.
..... ;

88.9.,
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.....,
..... ;

88.10.
.....
..... .

88.11. any unusual provisions.

89.
.....
.....

Schedule 3: Pension arrangements

[.....
.....].

There is a great psychological advantage in "presenting" the document for a deal. Your counter party may want additions, deletions and conditions, but he is still working on your document. It is rather like playing a new board game where the referee insists on the rules you have the only rule book. It is very rare indeed for a counter party to say "Sorry, I do not
. . .
." . . .
 . . .
 . . .

We also consider whether your counter party is here in your jurisdiction or in some other. Our documents are based on the law where you are. However, there are surprisingly few occasions where fundamental issue arise from an international element. . . . , . . .
 . . .

But remember, the best way to avoid cash problems is to do a deal where you receive . . . " . . . "

3. Complete the agreement now

This agreement has been drawn for completion immediately "as signed". Signing completes the deal. The parties must then immediately do whatever else they have promised in order to complete the process. It is perfectly possible to complete at a later date than the agreement is signed. However, problems then arise . . .
 . . .
 . . .

Paragraph specific notes

Notes following the numbered paragraphs

1. Definitions

You will find it easiest to edit the document then come back . . .
 . . .

First Year Accounts: the sale of a company rarely falls at the perfect time to tie in with prompt preparation of annual accounts. A subscriber must either insist on new accounts soon after completion, or chase for completion very soon after the last annual accounts, or simply take pot luck. But there is no reason in . . .
 . . .
 . . .

"Net Profit" must be considered very carefully, as it is the base lines for calculation of a shortfall. The important point is to make the calculation the same for pre and post sale of shares, so that figures are truly comparable. Of course, you may not

.....
.....
.

If the same accountants conduct the audits, that should present no problem. If the subscriber is likely to appoint new accountants, he would be wise to obtain a written statement from the shareholders' accountants setting out the method of calculation, so that he can instruct new accountants to use the same methodology. It may also be necessary further

.....
....., ..
.....

Provision has been made for the proposition that one or more people may hold shares as trustees. The subscriber should make certain that any such person is a disinterested trustee. It could be that a major Shareholder has placed some of the shares in a family trust and he remains a trustee, or that some other person is a trustee. Either way, the subscriber should insist that such person himself either gives full warranties or guarantees the same on behalf of his trustee(s).

.....
.....
....., .., ..
.....

2. Interpretation

There are a number of provisions, each of which has application at one of more points later in the document. We suggest you do

.....

3. Agreement for subscription

This is the basic deal. Edit only to reflect the precise terms

.....

4. Calculation of minimum Net Profit

The template document provides for the possibility of a "claw back" from the shareholders of some part of the purchase Price in the event of the company failing to produce expected profits. Clearly, this provision is inappropriate if the subscriber is buying only a small minority interest. However, if the interest bought is material, or a loan is attached, or the company depends on particular future

....., ..

.....

5. Completion and delivery of documents

We have included here only the documents whose form and content are well known in advance. By far the largest set of documents will

5.2.2 Share certificates are documents of title, but if not available (lost or never issued), a simple declaration to

5.2.3 The subscriber will wish to avoid any claim for compensation by a former director. But the directors are not (necessarily) shareholders, so it is important that they are bound by the proposition that they have no claim. If they receive no "consideration" as directors, they will not be bound by a

5.2.9 This provides for any key people to remain as employees. Their new contracts would be dated the same date as the agreement and

Check! The Shareholders will already have satisfied themselves that the beneficiary of a guarantee (like a bank)

6. Warranties applicability and limitation

6.6 Prevents a shareholder from saying later "Well, I was told this by George, who was acting as a director of the company at the time he told me, so I can

6.7 In other words, the subscriber can do a deal or let off one shareholder without

7. Warranties

"Joint and several liability" means that all the shareholders are jointly liable. No one of them can avoid liability to the subscriber by saying he was personally not to be blamed. This means that the subscriber can (and would) claim against the wealthier shareholders if he has a claim at all, and not

against those particularly involved in the warranty breach. To avoid this situation, the shareholders should prepare a simple shareholders agreement setting out exactly which of them is responsible for what areas and who pays what to whom in the event of a claim. Such an agreement cannot prejudice the subscriber, who still may sue whom he

A company may sign up to a deal, by the hand of its directors, but if its constitution of company prevent such a contract being made (for one of any number of reasons), then it can wash its hands of

Unlike the warranties in schedule 1, these are so fundamental to the transaction that it is reasonable that they should be unlimited. (Remember to change the !)

8. Shareholders' protection

This paragraph is most important to the shareholders as it caps their liability. How this is done is a matter for negotiation. This proposal is fair, subject of course to fair figures being inserted. Shareholders should be aware that it is usually easy for a subscriber

9. Miscellaneous matters

A number of special points. We have identified each of these as important to protect you. Some are relevant to particular paragraphs in the document, some apply more generally. Some are included to strengthen your position generally. Do

The Shareholders' signatures

If no more than say, ten shareholders, then all should sign. There are no rules on this. If more than say ten, then subscriber should make sure the signing shareholder really does have authority to sign on behalf of every other shareholder. This can be " "

.....
.....

No further notes on numbered paragraphs

Notes on Schedule 1 Warranties

Warranties: a buyer has no particular "right" to warranties other than those given in the body of the 3 .
.....
.....

We have provided here a very full set of warranties. They are suitable for a transaction where the buyer - -
.....,,,
.....

The extent and your choice of warranties will also depend on the industry sector, the proportion of control,
.....,
.....

These warranties have been draw to provide as large a "menu" as possible to a prospective buyer. Some
.....,
.....

- A. Delete any warranties that do
- B. Tick to accept those warranties that you
.....
- C. For the rest, check those which may to some extent duplicate
.....
.....
- D. Do not delete warranties relating to matters about which full information has already been provided. If you,
.....,
.....
- E. Add new industry-specific
.....

Take the document to your account to check and,
.....,

“ ”. (.....)
.....
.....

In that way, before he can sue you, the buyer has to prove not merely that the warranty is breached, but that you knew it was wrong
.....
.....
..... :

“Where any warranty refers to the knowledge, information or belief of the seller, he undertakes that it has made
..... ”. , ,
..... !

Suppose the seller warrants:

*“Neither the seller nor any of its shareholders has any interest, directly or indirectly, in any
..... ”.*

The reply to this warranty above could also be that
.....

Now, finally, let us suppose the warranty had not been in the draft agreement at all. This is what would have happened: I sell to you. My dear old mum steps in and makes the peace between me and my brother and in five minutes I am in there
..... ,
.....
.....
..... ,
.....

You may find aspects of my illustration to be immoral. That may be. But I assure you that the World is full of pleasant people
..... ,
..... ,

Warranties - seller’s tactics

The “task” of the seller is essentially to provide full and truthful information and to avoid being tripped up in the process. The task of the buyer is to ask for the warranties,
.....

.....
“.....”

As a seller, you have a number of
..... :

- You be the one to produce the draft agreement and remove the “.....” ;
- When you receive the draft agreement, you must seek the ;
- in your draft disclosure letter, which will be sent to the buyer with your amendments, ;
- Consider the breadth of each warranty. It may be appropriate to give a , ;
- Even where you “answer” the warranty in some way, there is still a strong case for qualifying absolute warranties, “.....” “.....” ;
- At all costs avoid the easy way out of leaving the warranties as they are. It is odds on that your buyer, who,

Warranties - buyer’s response

If you want a fair and satisfactory outcome, use warranties. The weight of advantage is firmly with the seller. He has the
..... ,

However, if your warranties are all “absolute” in matters where it is unreasonable to expect the seller to be able to give such an adamant response, it will be he, not you, who walks away from the deal.
..... “.....”,

Set out the warranties according to the transaction. Do not include warranties which are irrelevant, such as warranties about spare parts when the business is an

accountant's . , - !

If the seller is represented by a solicitor, you will have to decide whether this creates an uneven playing field. Certainly a solicitor will give you "marginally honest" information with responses like "We have deleted a number of warranties which ". " . !

Some solicitors acting for a buyer will see the provision of warranties as an opportunity to go back to the seller later for damages for breach of warranty, possibly under the threat of complete rescission of the contract. , , .

Warranties: drafting notes continued

It is good practice to delete irrelevant warranties, " " . " " .

General

These are very basic and general requirements. They are also broad, . , , .

No damaging effect of this agreement

The buyer needs to - .

Company structure and operation

With reference to the licences and consents: in any business which has been operating for more than a few , .

