

## Letter requesting executor to act

[Executor Name]

[Executor Address]

[Date]

Dear [name]

I am writing to confirm that I

[ , [ ]

- A copy of my Will is enclosed.
- My signed original Will has been lodged with

[Enter / ]

[Enter / ]

I have named [ - ] -

[ ] [ ]

Yours sincerely,

[Enter Your Name]

[Enter Your Address]

[Enter Your Telephone Number]

**WARNING: DO NOT INCLUDE ANY OTHER INSTRUCTIONS TO YOUR EXECUTORS IN THIS LETTER**