

UK-ITwww28

Website privacy notice

Privacy Notice

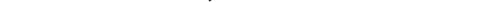
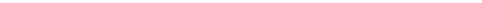
Our registered office is at [address].

Our registered company number is [registration number].

Introduction

8. Data we process

We aim to process data, whether personal data or not, only to the extent necessary for us to [REDACTED]

Often we may aggregate information in a general way and use it to provide class information. If we use it for  ,  .

Personal clients

Third parties connected to clients and suppliers

The data we process may include contact information, information about business activities, information about partners, directors, employees, and financial [REDACTED], [REDACTED], [REDACTED], [REDACTED].

We ask our clients and suppliers to bring this privacy notice to your attention as soon as possible.

Suppliers

The bases on which we process personal information

9. Information we process because we have a contractual obligation

10. Information we process with your consent

We continue to process your information on this basis until you withdraw your consent or it can no longer be lawfully processed.

11. Information we process for the purposes of legitimate interests

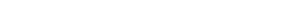
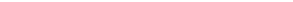
We may process information on the basis there is a legitimate interest, either to [REDACTED], [REDACTED].

12. Information we process because we have a legal obligation

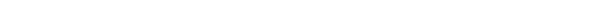
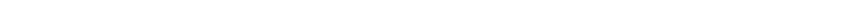
This may include your personal information.

Specific uses of information you provide to us

13. Communicating with you

When you contact us, whether by telephone, through our  or  ,  .

14. Dealing with complaints

When we receive a  , 

We use that information to resolve your complaint.

If your complaint reasonably requires us to contact some other person, we may decide to give to that other [REDACTED]
[REDACTED] . [REDACTED]
[REDACTED], [REDACTED]
[REDACTED], [REDACTED].

If we think your complaint is ██████████, ██████████
██████████.

We may compile statistics from information relating to complaints ██████████
██████████, ██████████
██████████
████.

15. Office visitors

If you visit our office you will be required to sign in ██████████. ██████████
██████████
██████████, ██████████
██████████.

We keep the record of your visit ██████████
█, ██████████, ██████████ [██████████]
].

[Closed circuit television \(CCTV\)](#) is ██████████
██████████
██████.

We process personal information ██████████
██████████.

This information may be shared ██████████, ██████████
██████████.

Our landlords ██████████.

16. Customer relationship management system

We use a customer ██████████ (██████) ██████████
██████.

Data subjects include existing, ██████████
██████████.

Personal data that we process includes the ██████████,
██████████, ██████████,
██████████.

We process this ██████████
██████████:

- managing and developing our business or services
- informing clients and prospective clients about our services
- determining relationships between clients and our partners and employees
- analysing whether ██████████
██████████

We do not sell or share any ██████████
██████████
██████.

17. Job applications and employment

If you send us information in connection with a job ████████, ██████████
██████████ [██████████] ██████████
██████████.

If we employ you, we collect information about you and your work from time to time throughout the ████████.
██████████
██████████, ██████████
██████████ [██████████] ██████████.

Use of information we collect through automated systems when you visit our website

18. Cookies

Cookies are small text files that are placed on your computer's hard drive by your web browser when you visit any website. ██████████
██████████
██████████, ██████████
██████████
██████████
██████████.

Some cookies may last for a defined ██████████, ██████████
██████████
██████████.

Your web browser should allow you to [REDACTED].
[REDACTED]
[REDACTED].

When you first visit our website, we ask you whether you wish us to [REDACTED]
[REDACTED], [REDACTED]
[REDACTED]
[REDACTED].

If you choose not to use cookies or you have disabled them, some features of our website may not work correctly.

We use cookies in the following ways:

We provide more

19. Personal identifiers from your browsing activity

，
，
，
，
，
。

20. Our use of re-marketing

A decorative horizontal border consisting of a repeating pattern of small black squares, creating a grid-like texture across the top and bottom of the page.

Disclosure and sharing of your information

21. Information we obtain from third parties

(),

No such information is personally identifiable to you.

22. Third party advertising on our website

.....
.....
.....
.....

23. Data may be processed outside the European Union

Our websites are hosted in [country].

() .
.

These include:

Access to your own information

24. Access to your personal information

25. Removal of your information

[] .

26. Verification of your information

27. Retention period for personal data

- 27.2. ██████████, ██████████
███████████;
- 27.3. █████████████████████.

Other matters

28. If you are not happy with our privacy policy

- 28.1. █████████████████████
████████████████████
██████.
- 28.2. [█████████████████████
████████████████████].
- 28.3. █████████████████████
████████████████████
████████████████████
████████████████████.
- 28.4. If you are in any way dissatisfied about how we process your personal information, you have a right to lodge a complaint with the Information Commissioner's Office. This can be done at <https://ico.org.uk/concerns/>

29. Compliance with the law

- ████████████████████
- ████████████████████
- ████████████████████ . █████████████████████
- ████████████████████ , ███
- ████████████████████ .

30. Review of this privacy policy

- ████████████████████
- ████████████████████
- ████████████████████
- ████████████████████
- ████████████████████ .





Privacy policy notice

General notes

In the UK, the rights and obligations are written in the 2018 .

However, regarding selling to consumers we believe that the ICO in practice is unlikely to fine many small businesses and organisations without having first given a warning. Having a privacy notice (such as one based on this template) that shows some effort to comply with the law is likely, in [REDACTED], [REDACTED]
[REDACTED]

Updating your website privacy notice is not the only requirement for compliance with the Act. You are also likely to need to change how customers and visitors can access personal data held about them, and [REDACTED].

You may also need to update other legal documents, in particular, your website terms and conditions. Free versions of 

More information can be found at: <https://www.netlawman.co.uk/ia/gdpr>

Using this template as the basis for .

This privacy policy is a version of our standard one that has been edited specifically for firms of solicitors.

A horizontal row of 20 black squares, evenly spaced, used as a decorative separator at the bottom of the page.

To make editing easier, we have highlighted text that needs your attention in blue.

Blue text means that you should make a decision whether to include or exclude it.

Your privacy policy should be concise (while also being comprehensive), transparent, easy to understand and easily accessible. We aim to balance those qualities in this document. If we could, we would make this document shorter.

• [View Details](#) | [Edit](#) | [Delete](#) | [Print](#)

A horizontal row of ten solid black squares of equal size, followed by a single small black square representing a decimal point.

In addition to these paragraph specific guidance notes to help you edit the template, we also publish a free, more general guide to editing our legal documents, which you can download at: https://www.netlawman.co.uk/uploads/Editing_Legal_Document

Templates.pdf

If you have any questions, please contact us at support@netlawman.co.uk

Paragraph specific notes

Numbered notes refer to specific numbered paragraphs in □ □ □ □ □ □ □ .

Identification of the owner of the website

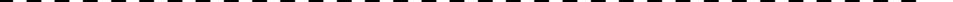
The Act requires that you identify your business. Using the domain name as the business name is not enough. You need to [REDACTED]

— — — — — — — — — —

If you have appointed a data protection officer, you should name that person here using words such as “[REDACTED]”.

Introduction

Leave these paragraphs in place unless there is a good reason to edit them or remove them. Each of these items has been carefully considered in the context ■ ■ ■



Data we process

- personal clients
 - individuals who work for a business client (employees, ■ ■ ■ ■ , ■ ■ ■ ■ , ■ ■ ■ ■ , ■ ■ ■ ■ , ■ ■ ■ ■ ■ ■ ■ , ■ ■ ■ ■)
 - your own suppliers
 - your own employees
 - visitors to your website and your premises

The bases on which we process information about you

All the bases are described at: <http://www.knowyourprivacyrights.org/legitimate-uses/>

Specific uses of information you provide to us

13 Communicating with you

14 Dealing with complaints

15 Office visitors

16 Customer relationship management system

17 Job applications and employment

The Act applies to employee data as well as client data. The purpose of this paragraph is to set out for [REDACTED] . [REDACTED]
[REDACTED]

18 Cookies

It is good practice to display a message when a visitor first comes to your website

You don't need a separate cookie policy. For the Act, cookies are simply another **means**, **a method**.

19 Personal identifiers from your browsing activity

Most web servers log requests [REDACTED]

20 Our use of re-marketing

Re-marketing is the name given to the process of advertising to people who have already visited your website.

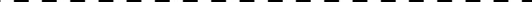
Disclosure and sharing of your information

21 Information we obtain from third parties

22 Third party advertising on our website

Delete if not appropriate to your website.

23

It is a legal requirement to tell the 

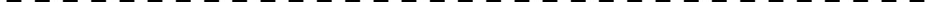



The clause giving examples () .

Management of your information

It is a requirement of the Act to [REDACTED]

Other matters

28 

29 Compliance with the law

Leave this paragraph in place.

30 Review of this privacy policy

Leave this paragraph in place.

End of notes